



WEBA
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General Terms & Conditions of participation

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 1. **Matchmaking tables**
 - 1.1. Service provider secures a space for the Exhibitor for matchmaking during the Event.
 - 1.2. Service provider can modify the organization of the spaces of the Exhibitors and the programme any time.
 - 1.3. The Exhibitors will be informed not later than 2 weeks before the Event about the programme.
 2. **Displayed Exhibits**
 - 2.1. All the materials, tools and other elements of individual Exhibitor's space have to be brought by the Exhibitor to the place of the Venue and taken back after the Event. These activities must be agreed with Service provider not later than 2 weeks before the Event.
 - 2.2. In case the Exhibitor has a need to install any exhibits prior to the day of the Event he/she must inform the Service provider at least 5 working days before the Date of the Event.
 3. **Transport and Forwarding**
 - 3.1. The Exhibitor's transportation, packing/unpacking, assembly/disassembly of materials for the Event is done at Exhibitor's own risk and cost.
 4. **Completion of the Order FOR PARTICIPATION**
 - 4.1. It is mandatory to send signed APPLICATION FORM to the Service provider in order to be eligible for the participation in the Event.
 - 4.2. The APPLICATION FORM may be sent to the Service provider by: e-mail/ or express courier.
 5. **TERMS OF PAYMENT**
 - 5.1. The Exhibitor is obliged to pay 100% of the participation fee to the Service provider via bank transfer or by credit card .
 - 5.2. Partial participation fee transfers do not constitute basis for participation.
 - 5.3. The Exhibitor is obliged to pay 100% of the participation fee within 30 days after submitting signed APPLICATION FORM .

6. **CANCELLATION OF PARTICIPATION – WITHDRAWAL FROM THE CONTRACT**

6.1. The Participation fee is not refundable .

6.2. If Exhibitor withdraws from participation and WEBA already collect the Participation fees no refund will be made.

7. **INSURANCE**

7.1. The Service provider is not responsible for any losses, damage, destruction or theft during the Event as well as prior and after it.

7.2. The Exhibitor agrees to follow the rules and regulations of the Venue.

7.3. Any practice against Swiss laws as well as these GENERAL TERMS AND CONDITIONS OF PARTICIPATION, gives Service provider the right to terminate the contract. The Exhibitor has no right to claim damages.

7.4. All the damage done to the Venue, installations and people at the event is full responsibility of the Exhibitor.

8. **SITE LEASING**

8.1. The matchmaking space is provided to the Exhibitor, which is approved by the Service provider.

8.2. Exhibitor's space may be accessible to another exhibitor (co-exhibitor), only if the application is approved by the Service provider.

9. **EXHIBITS AND CONSTRUCTION REGULATIONS**

9.1. The Service provider has the right not to accept certain exhibits that can cause damage to the Venue and people.

9.2. All matchmaking spaces of the Exhibitor must be supervised during the opening hours by an authorized representative of the Exhibitor.

9.3. Fixing of exhibits to walls, ceilings, columns or floors of the Venue can be done only if approved by the Service provider.

9.4. The Exhibitor is not allowed to screw, nail, support and glue any objects that are permanent elements of the Venue construction.

9.5. Pass ways must always be clear and no exhibit is allowed to be displayed in the pass way to cause any obstacles for the flow of audience of the Event.

10. **FIRE PROTECTION REGULATIONS**

10.1. All fire fighting regulations must be taken into consideration and followed before, during and after the Event.

11. ADVERTISING AND DISTRIBUTION OF PROMOTIONAL MATERIALS

11.1. Advertising and promotional materials can be distributed to the audience of the Event only at individual matchmaking space of the Exhibitor.

11.2. Any additional advertisement not at individual matchmaking space is allowed only if it is approved by the Service provider.

11.3. Additional designing elements of the Exhibitor (company stands and etc.) are allowed with the approval of the Service provider.

12. PROVISIONS OF THE CIVIL CODE OF SWITZERLAND APPLY TO ALL ISSUES THAT ARE NOT STATED IN THE GENERAL TERMS AND CONDITIONS OF PARTICIPATION OF THIS EVENT.

WEBA

Harvest Group

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